

Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of December 17, 2015

Board Members Present:

Board Chairman: Tracy Cagan, RCP
Jose Gonzales, RCP
Michelle O’Hair –Schattenberg, Esq
Alan Crawford, RCP
Kathy Rineer, RCP

Board Members Absent:

Nicholas Walters, Esq

Staff Present:

Executive Director:
Jack Confer
Investigator:
David Geriminsky
Licensing Specialist:
Kathy Stone

Legal Counsel Present:

Frankie Shinn-Eckberg, AAG

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Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of December 17, 2015

CALL TO ORDER

The Meeting was called to order at 9:04 AM by Board Chairman Cagan.
A 3 minute break was taken at 11:25 AM.

CONSENT AGENDA

There being no items requested to be removed, a motion was made to approve all items on the Consent Agenda.

MOTION: Board Member O'Hair-Schattenberg to approve. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

C-1 APPROVAL OF MINUTES **Recommended for Approval**

Regular Session Minutes from November 19, 2015 as amended
Executive Session Minutes from November 19, 2015

C-2 ACTION ON APPLICATIONS FOR LICENSURE

Recommended for approval by the Executive Director

Jeanette Arredondo	Keli Bolek	Luis Buck	Judy Franklin
Anthony Gorman	Christopher Long	Dalilla Moreno	Michael Owens
Miguel Romo	Patsy Salas	Brandon Smith	Sadie Strahm
Metadel Teferra	Edward Woodward	Denis Young	

C-3 ACTION ON ADMINISTRATIVE CLOSURE OF APPLICATION FILES

Recommended for closing of application files

Derek Ball	Lizzeth Gil	Brett Ingebretsen	Ashley-Lyn Murray
Judy Steelglove	Stanley Wilder		

C-4 ACTION ON ADMINISTRATIVE CLOSURE OF TWO-YEAR INACTIVE FILES

Recommended for closing of inactive files

Amy Blackstone	Addrece Bamby	Elizabeth Senko	Patricia Cheney
Karen Wasson	Colby Bennett	Ronald Hicks	Daniel Scott
Todd Sherry	Michael Cole	Beth Plummer	Heather Wensel
William Rogers	William Henline	Gabriel Velasco	Timothy Toney

Clayton Winterberg

James Bryant

Ali Alhisnawi

C-5 ACTION ON NOTICES OF LICENSE EXPIRATIONS

Recommend sending notice of License Expirations to the following individuals:

Jessica Acosta

Hector Bermudez

Yasmin Etebar

Cecilia Ferguson

Kathleen Freeman

Deborah Hale

Bryce Hawkes

William Henning

Dale Hewin

Frasha Hussain

Amy Jackson

Carmen Johnson

Holly Joice

Anna Lee

Stefan Snyder

Ivy Strawderman

Leila Ward

C-6 ACTION ON RATIFICATION OF RENEWAL OF LAPSED LICENSES

Recommended to ratify licenses issued by the Executive Director to individuals who met requirements for renewal

Sarah Bode

Sue Damasco

Amber Duke

Michael Hernandez

Jennifer Jazayeri

Antonia Tagaban

C-7 ESTABLISH DATE AND TIME OF NEXT BOARD MEETING **Scheduled date of next Board Meeting**

Thursday, January 21, 2016 at 8:00 a.m.

FINAL

REGULAR AGENDA

R-1 DISCUSSION/ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

R-2 CONSIDERATION AND ACTION ON INFORMAL INTERVIEWS PURSUANT TO A.R.S. § 32-3553(G)

1. Nguyen, Tran Case Number C003381-15-006297

Chairman Cagan announced the case and commenced the interview at 9:10 AM. RCP Tran was present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member O'Hair-Schattenberg to offer a Letter of Concern (non-disciplinary) for inappropriate communications at work. RCP will need to complete an additional 10 credits of continuing education (CE) besides renewal (CE) hours taken, approved by the Executive Director within 6 months regarding ethics, communication and boundaries. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-1). Crawford voted nay.

R-3 CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT

1. Allen, Melissa Case Number C003412-16-007764

Chairman Cagan announced the case. RCP Allen was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a Letter of Concern for disregard of hospital policies and procedures. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-1). O'Hair-Schattenberg voted nay.

2. Limon, James Case Number C003465-16-001205

Chairman Cagan announced the case. RCP Limon was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to move this matter to an Informal Interview. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

3. Slusher, Robbi Case Number C003401-16-006659

Chairman Cagan announced the case. RCP Slusher was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

4. Tatham, James Case Number C003416-16-010230
Chairman Cagan announced the case. RCP Tatham was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to move this matter to an Informal Interview. Seconded by Board Member Crawford.

VOTE: Motion passed (4-0). Rineer was recused.

5. Eide, Zeke Case Number C003384-15-009711
Chairman Cagan announced the case. RCP Eide was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to move this matter to an Informal Interview. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

6. Wilson, Rita Case Number C003415-16-002823
Chairman Cagan announced the case. RCP Wilson was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member O’Hair-Schattenberg to move this matter to an Informal Interview. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

R-4 CONSIDERATION, DIRECTION, AND POSSIBLE ACTION ON CONTINUING EDUCATION AUDIT & POLICY REVIEW/APPROVAL

MOTION: Board Member O’Hair-Schattenberg approved the audit procedure. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

R-5 DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT

The Executive Director gave an update to the Board on the following items.

1. Application, Investigation & Probation Reports
2. Sunset Audit (Information and General Discussion)
3. Cash Flow Statement November 2015
4. Board Policy (Possible Discussion, Action & Vote)
 - a. Licensing Fee Refunds Procedure

MOTION: Board Member Rineer to approve Executive Director to write a refund policy for those applications that are closed. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

MOTION: Board Member O'Hair-Schattenberg approved to have the refund policy effective immediately. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

- b. Continuing Education Audit Procedure
5. Proposed 2016 Legislation
 6. Draft Rules and Economic Impact Statement

MOTION: Board Member Gonzales to approve that new licensees after July 1, 2016 must have their RRT before getting licensed. Seconded by Board Member Crawford.

VOTE: Motion passed (5-0).

7. Discussion of January Board Meeting and Active Shooter Training

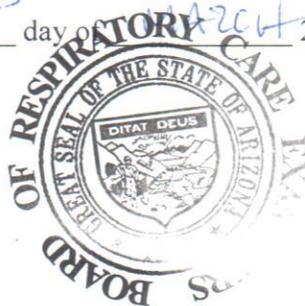
R-6 CALL TO THE PUBLIC
None

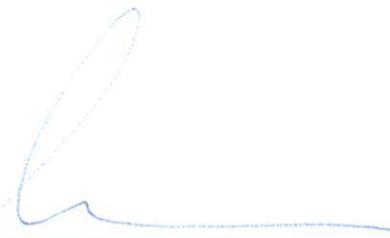
R-7 ITEMS TO BE PLACED ON A FUTURE AGENDA

1. Penalty for violating continuing education requirements
2. Survey Results

R-8 ADJOURNMENT
Board Chairman Cagan adjourned the meeting at 12:09 PM.

Dated this 2nd day of MARCH 2015





John Confer
Executive Director