# Board of Respiratory Care Examiners
# Board Meeting Minutes

## Regularly Scheduled Meeting of October 16, 2014

Thursday, October 16, 2014
9:00 A.M.
Basement Conference Room B-1
1400 W. Washington, Phoenix, AZ 85007

**Board Members Present:**

Board Chairman: Tracy Cagan

Vice Chairman: Jose Gonzales

Chuck Ramirez

Michelle O'Hair -Schattenberg

Robert Altman, M. D.

Jeannette Kieffer

Nicholas Walters

10:35 A.M. – 10:40 A.M. break

**Board Members Absent:**

None

**Staff Present:**

Executive Director: Jack Confer

David Geriminsky

Susan Mathein

**Legal Counsel:**

Nancy Beck

**WWW.RB.AZ.GOV**

Authored by: Susan Mathein

# Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of October 16, 2014

## CALL TO ORDER

Board Chairman Cagan called the meeting to order at 9:07 A.M.

## CONSENT AGENDA:

**MOTION:** Board Member O'Hair-Schattenberg to approve. Vice Chairman Gonzales Seconded.

**VOTE:** Motion passed (7-0).

## C-1 APPROVAL OF MINUTES

Recommended for Approval

September 18, 2014

## C-2 ACTION ON APPLICATIONS FOR LICENSURE

### i. Initial License

Allen Anderson
Tammy Douglas
JoAnna Guevara
Krystina Peay
Liam Samelson
Robyn Crawford
Serena Evander
Adraine Harris
Tia Perry
Ashly Skinner
Kyle Disbennet
Matthew Fowler
Jessica Nowotny
Connie Ponton
Lauren Wheelock

### i. Re-Applications

Wanda Blake

### iii. Temporary License

Eyob Alemu
Ryan Langston
Kimberly Harris
Barbara Kester-Olson
Isaac Jackai
Norma Tapia
Brianna Schaeffer
Carolyn Baddeley
Tom Curtis
Lucas Howell
Matthew Smith
Sabastian Brown
Myla Jones
Kristy Brown
Wanda Gresens
Samantha Kuecher
Mary Dibble
Aeson Reed
Sandra Manzo
Kelly Schroeder
Peggy Daffron

## C-3 ACTION ON ADMINISTRATIVE CLOSURE OF APPLICATION FILES

Colleen Dresslar Janusz Kozdon Amy Gerrish

## C-4 ACTION ON ADMINISTRATIVE CLOSURE OF TWO-YEAR INACTIVE FILES

Roger German
Mark Lambert
Jason Jaramillo
Charmaigne Cudal-Gonzales
Susan Stagg
Candice Guadagnino
Jenny Uhl
Sandra Cool
Margot Demeter
Marilyn Kepler
Roger Gauthier
Joseph Nunes
Barbara Kipp
Denny Sweeney
Stephanie Smith
Bob Evans
Lani Rogers
Karyn McDaniel
Suzanne Silvus
Jessie Hunsaker
Darrell Bryant
Nicole Garcia
Susan Santos
Kimberley Strong
Bobbie Smith

## C-5 ACTION ON NOTICES OF LICENSE EXPIRATIONS

Frank Najera
Catherine Peterson
Sheila Frobuccino
Teena Patten
Janet Cox
Jeanne Allen
Joseph Scardaci
Carol Walter
Tabitha Dixon
Daniel Blair
Geoffrey Harris
Kenneth Thalhammer
Cleotis Henry
Susan Resetar
Tanya Brown
Sharon Summerford
Jason Bonchis
Kathy Mcvay
Teddy Crowther
Issac Foster
Robert Oder
Elizabeth Hilker
Donna Hargrove
Marlene Krencius
James Campbell
Edward Aneshansley
Alan Graham
Jennifer Celardo
Peggy Cameron
Shirley Walker

## C-6 ACTION ON RATIFICATION OF RENEWAL OF LAPSED LICENSES

Michelle Stephenson
Dan Watson
Kerry Lowis
Nicki Nelson
Tad First
Enrique Luna
Sharon Bellville
John Coleman
Holly Joice
Robert Leitz

## C-7 ESTABLISH DATE AND TIME OF NEXT BOARD MEETING

Scheduled date of next Board Meeting

Thursday, November 20, 2014, at 9:00 A.M.

# REGULAR AGENDA

## R-1 DISCUSSION/ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

## R-2 CONSIDERATION AND ACTION ON INFORMAL INTERVIEWS PURSUANT TO A.R.S. § 32-3553(G)

1. Cameron, Sirena Case Number C003154-14-007255
RCP Cameron was not present. Board Member O'Hair-Schattenberg recused herself. Investigator Geriminsky provided a summary of the matter and they held discussion.

**MOTION:** Vice Chairman Gonzales to invite RCP Cameron to a Formal Hearing. Board Member Altman seconded.

**MOTION WITHDRAWN:** Vice Chairman Gonzales and Board Member Altman withdrew their motion.

**SECOND MOTION:** Board Member Walters to offer a Consent Agreement not to practice. If RCP Cameron does not accept the agreement the matter would be sent to a Formal Hearing. Vice Chair Gonzales seconded.

**VOTE:** Motion passed (6-0).

## R-3 CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT

1. Biggs, Karlyn Case Number C003249-14-010897
RCP Biggs was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member O'Hair-Schattenberg to dismiss. Board Member Walters seconded.
**VOTE:** Motion passed (7-0).

2. Carlson, Steven Case Number C003231-14-001768
RCP Carlson was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Walters to dismiss. Board Member Altman seconded.
**VOTE:** Motion passed (7-0).

3. Crandell, Ronald Case Number C003187-14-001959
RCP Crandell was present. Investigator Geriminsky provided a summary of the matter. RCP Crandell addressed the Board. The Board held discussion concerning the matter.

**MOTION:** Board Member Ramirez to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (4-3). Chairman Cagan, Vice Chairman Gonzales and Board Member Altman voted nay.

4. Field, Michael Case Number C003226-14-000122
RCP Field was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Ramirez to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (5-2). Vice Chairman Gonzales and Board Member Altman voted nay.

5. Munoz, Ricardo Case Number C003193-14-007888
RCP Munoz was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chairman Gonzales to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (6-1). Board Member Altman voted nay.

6. Tripp, Kristin Case Number C003263-15-008646
RCP Tripp was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Ramirez to move this matter to an Informal Interview. Board Member Altman seconded.

**VOTE:** Motion passed (7-0).

## Cases Recommended for Dismissal or Referral

7. Quintero, Julio Case Number C003169-14-002493
RCP Quintero was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chairman Gonzales to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (7-0).

8. Fronczak, Henry Case Number C003175-14-000428
RCP Fronczak was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chairman Gonzales to dismiss. Board Member Altman seconded.

**VOTE:** Motion passed (6-1). Board Member Walters voted nay.

9. McKinney, John Case Number C003172-14-000000
RCP McKinney was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chairman Gonzales to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (6-1). Board Member Altman voted nay.

10. Dale, Jason Case Number C003229-14-011153
RCP Dale was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Walters to dismiss. Board Member Kieffer seconded.

**VOTE:** Motion passed (7-0).

11. Sobhanian, Shahab Case Number C003230-14-009289
RCP Sobhanian was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Walters to dismiss. Board Member Ramirez seconded.

**VOTE:** Motion passed (5-1-1). Vice Chairman Gonzales voted nay. Board Member Altman abstained.

12. Horton, Cynthia Case Number C003170-14-003138
RCP Horton was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chairman Gonzales to dismiss. Board Member Altman seconded.

**VOTE:** Motion passed (7-0).

13. Sifuentes, Desiree Case Number C003246-14-009130
RCP Sifuentes was not present Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Walters to dismiss only upon verification

by staff of her sleep tech credential, (RPSGT). If the credential cannot be confirmed, this matter is to be placed on the November 20, 2014 Board meeting as an Allegation. Board Member Altman seconded.

**VOTE:** Motion passed (7-0).

14. Johnson, Kory Case Number C003210-14-000000

RCP Johnson was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Vice Chair Gonzales to dismiss. Board Member O'Hair-Schattenberg seconded.

**VOTE:** Motion passed (7-0).

15. Little, Britni Case Number C003235-14-008780

RCP Little was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter.

**MOTION:** Board Member Altman to dismiss. Vice Chair Gonzales seconded.

**VOTE:** Motion passed (7-0).

The Board directed staff to present all future cases involving DUI to the Board for review.

## R-4 CONSIDERATION AND ACTION ON RATIFICATION OF CONSENT AGREEMENTS

1. Perkins, Rebekah Case Number C003274-15-008854

RCP Perkins was not present. Investigator Geriminsky provided a summary of the matter. The Board held discussion concerning the matter and noted the correction required on line 26, page 1 of the Consent Agreement.

**MOTION:** Vice Chairman Gonzales to accept with corrections. Board Member Altman seconded.

**VOTE:** Motion passed (7-0).

## R-5 DISCUSSION/ACTION/REVIEW OF POLICY & PROCEDURE

1. A.R.S. § 38-291 (7) and A.R.S. § 32-3502(G)
2. Board Policy on Issuance of Continuing Education for Board Meeting Attendance
3. Consistency of Board Actions and Policy Changes
4. Elimination of Current Substantive Policy Statements for:

a Guidelines for Cases Where Supervisor Allows a Respiratory Therapist With An Expired License to Practice [Staff Request to Eliminate this Policy]

b. Guidelines for Applicants Who Have Practiced Respiratory Care on Lapsed Licensees [Staff Request to Eliminate this Policy]

c. Criminal Violations Matrix [Staff Request to Eliminate this Policy]

**MOTION:** Board Member Walters to eliminate the Matrix. Vice

Chairman Gonzales seconded.

**VOTE:** Motion passed (7-0).

5. Request to Approve New Procedure for Processing Late Renewal Applications
   The Board directed Executive Director Confer to draft a policy and present it at the November 2014 Board Meeting.

## R-6 DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT

1. FY 2014 Cash Flow Projection (September 2014)
2. FY 2014 Revenue, Expenditure, Financial Trends Report September 2014)
3. Rule Making Docket and Notice of Proposed Rule Making
4. Update New Record Retention Schedules
5. Application Report (October 2014)
6. Investigation & Probation Report (October 2014)
7. Update Legislation 2015, Deletion of Temporary License
8. Revision of Initial License Application (Online & Paper)
9. Update Continuing Education Audit

## R-7 CALL TO THE PUBLIC

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

## R-8 ITEMS TO BE PLACED ON A FUTURE AGENDA

Board Member O'Hair Schattenberg requested a future agenda item to discuss new application, renewal application processes and late renewal application process. In addition, she requested a review of the mandatory reporting requirement for criminal arrests and future scheduling of Board Meetings be placed on the next agenda.

## R-9 ADJOURNMENT

The meeting adjourned at 11.34 AM

Jack Confer
Executive Director