

Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of January 21, 2016

Board Members Present:

Board Chairman: Tracy Cagan, RCP
Jose Gonzales, RCP
Michelle O'Hair –Schattenberg, Esq
Nicholas Walters, Esq
Alan Crawford, RCP
Kathy Rineer, RCP

Staff Present:

Jack Confer, Executive Director
David Geriminsky, Investigator:
Kathy Stone, Licensing Specialist

Legal Counsel Present:

Frankie Shinn-Eckberg, AAG

Board Member O'Hair-Schattenberg
arrived at 11:50AM.

Board Member Walters was excused
at 12:09PM.

Board Member Crawford was
excused from 10:25AM to 10:45AM

Board Member Rineer was excused at
1:30PM.

Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of January 21, 2016

CALL TO ORDER

The Meeting was called to order at 8:00 AM by Board Chairman Cagan.

A 10 minute break was taken at 9:25 AM.

A 12 minute break was taken at 11:20 AM.

A 39 minute lunch break was taken at 12:23 AM.

A-1 EXECUTIVE SESSION FOR THE PURPOSE OF CONFIDENTIAL DEPARTMENT OF PUBLIC SAFETY TRAINING

MOTION: Board Member Gonzales to enter Executive Session for Confidential Public Safety Training. Seconded by Board Member Cagan.

VOTE: Motion passed (5-0).

The Board entered Executive Session at 8:17 AM. The Board returned to Open Session at 9:25 AM.

A-2 DISCUSSION/ACTION ON ELECTION OF OFFICERS PURSUANT TO A.R.S. § 32-3503

Election of the Board Chairman:

MOTION: Board Member Gonzales nominated Tracy Cagan for Chairman. Seconded by Board Member Rineer.

VOTE: Motion passed (4-0). Chairman Cagan abstained.

Election of the Vice Chairman:

MOTION: Board Member Cagan to nominate Jose Gonzales. Seconded by Board Member Rineer.

VOTE: Motion passed (4-0). Board Member Gonzales abstained.

CONSENT AGENDA

There being no items requested to be removed, a motion was made to approve all items on the Consent Agenda.

MOTION: Board Member Gonzales to approve. Seconded by Board Member Crawford.
VOTE: Motion passed (5-0).

C-1 APPROVAL OF MINUTES

Recommended for Approval

Regular Session Minutes from December 17, 2015 as amended.

C-2 ACTION ON APPLICATIONS FOR LICENSURE

Recommended for approval by the Executive Director

Daron Bear	Dawn Coleman	Michelle Cowart	Susan Davis
Grant Dumas	Susie Geiser	Edward Mehaffey	Adrian Ponce Gallegos
Danny Salas	Angelina Saldivar	Odeh Sayegh	Christine Simmons
Lana Smith	Shawn Williams	Kenneth Wyatt	

C-3 ACTION ON ADMINISTRATIVE CLOSURE OF APPLICATION FILES

Recommended for closing of application files

None

C-4 ACTION ON ADMINISTRATIVE CLOSURE OF TWO-YEAR INACTIVE FILES

Recommended for closing of inactive files

Devon Darby	Shera Day	Christal Ehlers	Megan Cooper
Larry Mims	Mary Orndorff	Abdirahman Hussen	Robert Shockley
Justin Hansen	Patrick King	Jennifer Hathaway	Michelle Stanneart
Nathan Shaw	April Grace	Melissa Krane	Megan Hayden
Cristina Ball	Georgia Lemunyon	Grace Antunes	Harold Heath
Tonja Partridge	Melissa Johnson	Sharryl Bowles	Christopher Bero
Michelle Thomas	Nanette Dickerson	Maria Kaizer	Biormayhoor Jo
Francis Landers	Linda McKinney	David Padrnos	Susan Nicolay
Joseph Bozza	Kylie Silberman	Anna Nguyen	

C-5 ACTION ON NOTICES OF LICENSE EXPIRATIONS

Recommend sending notice of license expirations to the following individuals:

Christine Bonipart-Johnson	Frank Bostwick	Deanna Brooks	Deborah Brower
Joan Buesing	Marcus Chavez	Jason Cook	Robin Cypress
Tammy Detwiler	Robert Fincher	Anna Gonzales	Cameron Hall
Holly Heflin	Raymond Hernandez	Ryan Ireland	Stephanie Johnson
Jennifer Labelle	Susan Lambrelli-Carter	Diana Mancia	Margaret Mansfield

Anna McMurtry
Laura Spencer
Jennifer Thompson

Robert Rapp
Lisa Stoller
Billy Thompson

Christine Rogers
Julie Stoneberger
Kristinea Watson

Amarjit Singh
Michelle Sweeney
Teresa Wright

C - 6 ACTION ON RATIFICATION OF RENEWAL OF LAPSED LICENSES

Recommended to ratify licenses issued by the Executive Director to individuals who met requirements for renewal

Jessica Acosta
Leslie Steinbeck

Traci Broadnax

Joan Buesing

Amy Schrader

C - 7 ESTABLISH DATE AND TIME OF NEXT BOARD MEETING

Scheduled date of next Board Meeting

Thursday, February 18, 2016 at 9:00 AM.

FINAL

REGULAR AGENDA

R-1 DISCUSSION/ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

R-2 CONSIDERATION AND ACTION ON FORMAL COMPLAINT HEARINGS PURSUANT TO A.R.S. § 32-3553(H)

1. McGowan, Bridget Case Number C003386-15-006713
Chairman Cagan announced the case and commenced the hearing at 9:37AM. RCP McGowan was present. Assistant Attorney General, Frankie Shinn-Eckberg represented the State of Arizona in this proceeding. Investigator Geriminsky was called as a witness and testified in this matter.

MOTION: Board Member Walters to adopt Findings of Facts and Conclusion of Law as alleged in the Complaint and Notice of Hearing. Seconded by Board Member Gonzales

ROLL CALL VOTE: Motion passed (5-0).

MOTION: Board Member Walters to issue the standard Non-disciplinary rehabilitative order. Seconded by Board Member Gonzales.

ROLL CALL VOTE: Motion passed (5-0).

R-3 CONSIDERATION AND ACTION ON INFORMAL INTERVIEWS PURSUANT TO A.R.S. § 32-3553(G)

1. Gagnon, Ashley Case Number C003421-16-011309
Chairman Cagan announced the case and commenced the interview at 10:09AM. RCP Gagnon was present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Rineer.

VOTE: Motion withdrawn.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Walters.

VOTE: Motion failed (1-4).

MOTION: Board Member Walters to offer a non-disciplinary consent agreement to pay \$50 per shift worked without a license and \$10 per missing continuing education credit within 60 days. Seconded by Board Member Crawford.

VOTE: Motion passed (5-0).

2. Gutierrez, Debra Case Number C003419-16-007190
Chairman Cagan announced the case and commenced the interview at 1:03PM. RCP Gutierrez was present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member O’Hair-Schattenberg to dismiss. Seconded by Board Member Rineer.
VOTE: Motion passed (5-0).

3. Limon, James Case Number C002465-16-01205
Chairman Cagan announced the case and commenced the interview at 10:25AM. RCP Limon was present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member Gonzales to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 20 CE’s within 90 days. Seconded by Board Member Walters.
VOTE: Motion passed (5-0).

4. Pew, Steven Case Number C003393-15-008976
Chairman Cagan announced the case and commenced the interview at 1:18PM. RCP Pew was not present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member Rineer to move this matter to a Formal Hearing. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-1). Board Member O’Hare-Schattenberg voted nay.

5. Vidal, Michael Case Number C003363-15-010645
Chairman Cagan announced the case and commenced the interview at 10:38AM. RCP Vidal was present. Investigator Geriminsky presented a summary of the case.

MOTION: Board Member Walters to dismiss. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-0). Board Member Crawford was not present for vote.

R-4 CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT

1. Hirmendi, Babur Case Number C003430-16-11082
Chairman Cagan announced the case. RCP Hirmendi was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Hirmendi addressed the Board regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 15.5 CE's within 90 days. Seconded by Board Member Walters.

VOTE: Motion passed (5-0).

2. Barker, David Case Number C003443-16-010293
Chairman Cagan announced the case. RCP Barker was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to move this matter to a Formal Hearing. Seconded by Board Member Cagan.

VOTE: Motion passed (5-0).

3. Knight, Corey Case Number C003431-16-006281
Chairman Cagan announced the case. RCP Knight was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 5 CE's within 90 days. Seconded by Board Member O'Hare-Schattenberg.

VOTE: Motion passed (4-0).

4. Oeding, Dennis Case Number C003448-16-011081
Chairman Cagan announced the case. RCP Oeding was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 8 CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

5. Denyes, David Case Number C003427-16-000876
Chairman Cagan announced the case. RCP Denyes was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to move this matter to an Informal Interview. Seconded by Board Member Gonzales.

VOTE: Motion withdrawn.

MOTION: Board Member Crawford to issue a Letter of Concern for sleeping on shift. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

6. Galaviz, Fernando Case Number C003433-16-005549
Chairman Cagan announced the case. RCP Galaviz was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Galaviz addressed the Board Members regarding the matter.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

7. Pearce, Judith Case Number C003434-16-002716
Chairman Cagan announced the case. RCP Pearce was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

8. Rugg, Kaitlin Case Number C003454-16-010944
Chairman Cagan announced the case. RCP Rugg was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Rugg addressed the Board regarding the matter.

MOTION: Board Member Gonzales to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 2.5 CE's within 90 days. Seconded by Board Member Walters.

VOTE: Motion passed (5-0).

9. Devriese, Krista Case Number C003432-16-009982
Chairman Cagan announced the case. RCP Devriese was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

10. Milk, Debra Case Number C003463-16-003690
Chairman Cagan announced the case. RCP Milk was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to move this matter to an Informal Interview. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-0).

11. Mich, Misty Case Number C003452-16-010924
Chairman Cagan announced the case. RCP Mich was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-0).

12. Perez, Ana Case Number C003424-16-010253
Chairman Cagan announced the case. RCP Perez was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to issue a Letter of Concern. The Board is concerned that you answered a question on the application for renewal of licensure inaccurately. Doing so in the future, may lead to disciplinary action. Seconded by Board Member Crawford.
VOTE: Motion passed (4-0).

13. Perez, Michael Case Number C003422-16-006057
Chairman Cagan announced the case. RCP Perez was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to move this matter to an Informal Interview. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-0).

14. Reyes, Aislinn Case Number C003429-16-010202
Chairman Cagan announced the case. RCP Reyes was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.
VOTE: Motion passed (4-0).

15. Etherington, Robert Case Number C003436-16-011254
Chairman Cagan announced the case. RCP Etherington was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

16. Martinez, Ronald Case Number C003439-16-007732
Chairman Cagan announced the case. RCP Martinez was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Martinez addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 3 CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

17. Sanchez, Alberto Case Number C003449-16-010179
Chairman Cagan announced the case. RCP Sanchez was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Sanchez addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 2 CE's within 90 days. Seconded by Board Member Walters.

VOTE: Motion passed (5-0).

18. Shimel, Linda Case Number C003414-16-007294
Chairman Cagan announced the case. RCP Shimel was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$50 per shift worked without a license and \$10 per missing continuing education credit within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

19. Brewster, Staci Case Number C003446-16-008950
Chairman Cagan announced the case. RCP Brewster was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

20. Strickland, Sommer Case Number C003447-16-011013
Chairman Cagan announced the case. RCP Strickland was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Strickland addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 9 CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (6-0).

21. Swaim, Kimberly Case Number C003428-16-005151
Chairman Cagan announced the case. RCP Swaim was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

22. Tanner, Katherine Case Number C003435-16-003438
Chairman Cagan announced the case. RCP Tanner was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

23. Powell, Tyrone Case Number C003451-16-008014
Chairman Cagan announced the case. RCP Powell was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Powell addressed the Board Members regarding the matter.

MOTION: Board Member Walters to have staff review continuing education credits in question (CE's) that were submitted. If

approved, dismiss. If not approved, offer non-disciplinary consent order to pay \$10 per missing CE and complete 12 CE hours within 90 days. Seconded by Board Member Gonzales.

VOTE:

Motion passed (4-0). Board Members Crawford and Rineer were recused.

24. Walker, Lashelia

Case Number C003453-16-010171

Chairman Cagan announced the case. RCP Walker was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION:

Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE:

Motion passed (4-0).

25. Watson, Jonathan

Case Number C003450-16-009939

Chairman Cagan announced the case. RCP Watson was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Watson addressed the Board Members regarding the matter.

MOTION:

Board Member Crawford to have staff review continuing education credits (CE's) submitted. If approved, dismiss. If not, offer non-disciplinary consent order to pay \$10 per missing CE and complete missing CE hours within 90 days. Seconded by Board Member Rineer.

VOTE:

Motion passed (5-0).

26. Zahab, Michael

Case Number C003438-16-007263

Chairman Cagan announced the case. RCP Zahab was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Zahab addressed the Board Members regarding the matter.

MOTION:

Board Member Gonzales to postpone until next meeting in order to allow staff time to review continuing education credits (CE's). Seconded by Board Member Rineer.

VOTE:

Tabled

27. Lofton, Timmy

Case Number C003462-16-009694

Chairman Cagan announced the case. RCP Lofton was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION:

Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

28. Justus, Devon Case Number C003456-16-011095
Chairman Cagan announced the case. RCP Justus was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Justus addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to have staff review 20 continuing education credits (CE's) submitted when license was renewed. If CE's not approved, offer non-disciplinary consent agreement to complete missing CE hours within 90 days. Seconded by Board Member Rineer.

VOTE: Motion passed (5-0).

29. Leyva, Melinda Case Number C003437-16-008103
Chairman Cagan announced the case. RCP Leyva was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Leyva addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 11 CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

30. Navarrette, Nicholas Case Number C003458-16-007402
Chairman Cagan announced the case. RCP Navarrette was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

31. Scripture, Colleen Case Number C003455-16-003322
Chairman Cagan announced the case. RCP Scripture was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

32. Higa, Stanford Case Number C003461-16-005444
Chairman Cagan announced the case. RCP Higa was present. Investigator Geriminsky reviewed the allegations for the Board Members. RCP Higa addressed the Board Members regarding the matter.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete 20 CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (5-0).

33. Settles, Kacee Case Number C003457-16-008072
Chairman Cagan announced the case. RCP Settles was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to dismiss. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

34. Kuzmeskus, Penny Case Number C003459-16-005569
Chairman Cagan announced the case. RCP Kuzmeskus was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to dismiss. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

35. Cole, Carol Case Number C003445-16-001187
Chairman Cagan announced the case. RCP Cole was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to offer a non-disciplinary consent agreement to pay \$10 per missing continuing education credit (CE) and complete missing CE's within 90 days. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

Cases Recommended for Dismissal/Referral

36. Johnson, Brad Case Number C003464-16-007384
Chairman Cagan announced the case. RCP Johnson was not present. Investigator

Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Crawford.

VOTE: Motion passed (4-0).

37. Dingie, Samantha Case Number C003460-16-010061
Chairman Cagan announced the case. RCP Dingie was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Tabled.

38. Kostura, Priscilla Case Number C003442-16-007570
Chairman Cagan announced the case. RCP Kostura was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member O'Hair-Schattenberg.

VOTE: Motion passed (4-0).

39. Finkelstein, Mark Case Number C003383-15-000199
Chairman Cagan announced the case. RCP Finkelstein was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Gonzales to dismiss. Seconded by Board Member Crawford.

VOTE: Motion passed (4-0).

40. Ramirez, Robin Case Number C003396-16-008909
Chairman Cagan announced the case. RCP Ramirez was not present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Crawford to dismiss. Seconded by Board Member O'Hair-Schattenberg.

VOTE: Motion passed (4-0).

R-5 DISCUSSION/ACTION ON APPLICATION INTERVIEW FOR LICENSURE

1. Munoz, Luis Case Number C003471-16-011770
Chairman Cagan announced the case. RCP Munoz was not present. Executive Director Confer reviewed the allegations for the Board Members.

MOTION: Board Member O'Hair-Schattenberg to grant the license. Seconded by Board Member Gonzales.

VOTE: Motion passed (4-0).

2. Bailey, Kim Case Number C003473-16-011773
Chairman Cagan announced the case. RCP Bailey was present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Walters to grant the license. Seconded by Board Member Rineer.
VOTE: Motion passed (5-0).

3. Mandt, Chad Case Number C003472-16-011743
Chairman Cagan announced the case. RCP Mandt was present. Investigator Geriminsky reviewed the allegations for the Board Members.

MOTION: Board Member Walters to grant the license. Seconded by Board Member Crawford.
VOTE: Motion passed (4-0). Board Member Gonzales was nay.

R-6 DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT

1. Application, Investigation & Probation Reports
David Geriminsky, Investigator gave the Board an update.
2. Cash Flow Statement December 2015
3. Board Policy (Possible Discussion, Action & Vote)
 - a. Licensing Fee Refunds Procedure
Executive Director will have this procedure in draft form next month.
4. Proposed 2016 Legislation
Executive Director gave an update to the Board regarding the statutes and rules submitted for revision and the consolidation of agencies bill proposed.
5. Draft Rules and Economic Impact Statement
6. JLBC & OSPB Budget Proposals, FY2017

R-7 CALL TO THE PUBLIC

A licensee made a suggestion to have a comment section added by the renewal question regarding the completion of continuing education units.

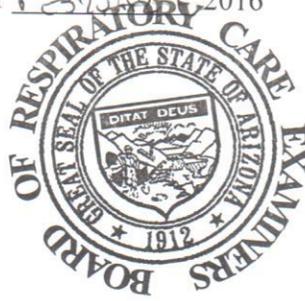
R-8 ITEMS TO BE PLACED ON A FUTURE AGENDA

1. The use of tablets versus laptop computers
2. Auditor's update on agency's review
3. Change continuing education late fee
4. Discuss registration late fee
5. Discuss which continuing education units are acceptable

R-9 ADJOURNMENT

Board Chairman Cagan adjourned the meeting at 3:10 PM.

Dated this 20th day of FEBRUARY, 2016



Jack Confer
Executive Director

FINAL