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Governor

Board of Respiratory Care Examiners  
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Jack Confer  
Executive Director

## BOARD MEETING NOTICE AND AGENDA January 16, 2025

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Respiratory Care Examiners ("Board") and to the general public that the Board will hold a Virtual Board meeting, which is open to the public on: Thursday, January 16, 2025, the meeting will be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM and via Google Meets: [meet.google.com/ibd-fvtd-sdf](https://meet.google.com/ibd-fvtd-sdf) or Join by phone (US) +1 503-862-6318 PIN: 633 007 049#

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-5995 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a patient by their initials or "patient."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda December 19, 2024, Regular Board Meeting is as follows:

- I. **CALL TO ORDER:**
- II. **ROLL CALL:**
- III. **DECLARATION OF CONFLICT OF INTERESTS:**

**IV. DECLARATION OF RECUSAL(S):**

**V. CALL TO THE PUBLIC:**

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Regular Board Meeting Minutes, December 19, 2024
- B. Executive Session Meeting Minutes, December 19, 2024

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPLICATION(S) FOR LICENSURE PURSUANT TO A.R.S. § 32-3552 (A)**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Ramirez, Andrew, Case# 2024-RCE-0279
- B. Pulido, Michelle, Case# 2024-RCE-0278
- C. Wilson, Mark, Case # 2025-RCE-0001

**VIII. ELECTION OF OFFICERS PURSUANT TO A.R.S. § 32-3503 (A)**

- A. Nomination and vote for Chairman
- B. Nomination and vote for Vice-Chairman

**IX. EXECUTIVE DIRECTOR REPORT:**

- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. Status, Possible Discussion, Executive Director ISA
- D. Legislative Committee of Reference Presentation

**X. FUTURE ITEMS AND MEETING DATES**

**February 20, 2025, March 20, 2025, April 17, 2025**

**XI. ADJOURNMENT**

DATED this 14th day of January 2025.

  
Jack Confer  
Executive Director

