

Katie Hobbs
Governor



Jack Confer
Executive Director

Board Meeting Minutes

The regular meeting of the Board of Respiratory Care Examiners convened online via GoogleMeets link meet.google.com/ibd-fvtd-sdf Call in: (US) +1 503-862-6318 PIN: 633 007 049# at 9:00am, Thursday, Jan 16, 2025 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Tracy Cagan RCP, Board Chairman, presiding.

BOARD MEMBERS PRESENT:

BOARD MEMBERS PRESENT TELEPHONICALLY or GOOGLE MEETS:

Kimberly Cota, RCP, Member
Becky Renee Brimhall, Member
Dr. Leslie Easley, D.O., Member
Lauri Leadley, Member

BOARD MEMBERS ABSENT:

Tracy Cagan, RCP, Chairman
Alan Crawford, RCP, Vice-Chairman
Rayana Mariland, Member

LEGAL COUNSEL:

Charles Hover, III, Assistant Attorney General, by GoogleMeets

STAFF PRESENT:

Jack Confer, Executive Director, by GoogleMeets
Donita McGlasson, Interim Deputy Director
Katja Garcia, Licensing Administrator
Brian Thomas, Project Specialist

I. CALL TO ORDER

The meeting was called to order at 9:03am, Thursday, Jan 16, 2025 .

Board Member Cota welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

II. ROLL CALL

The following Board members were present for the meeting:, Member Brimhall, Member Cota, Member Dr. Easley, Member Leadley Absent: Chair President Cagan, Vice Chairman Crawford, Member Mariland

III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

None

IV. DECLARATION OF RECUSAL(S):

None

V. CALL TO THE PUBLIC:

None

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES:

- A. Regular Board Meeting Minutes, December 19, 2024
- B. Executive Session Meeting Minutes, December 19, 2024

Member Brimhall ▾ motioned, seconded by Member Easley, DO ▾ to approve the December 19, 2024 Regular Board Meeting Minutes and the December 19, 2024 Executive Session meeting minutes.

ROLL CALL VOTE (4-0)

VOTE		<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPLICATION(S) FOR LICENSURE PURSUANT TO A.R.S 2-3552 (A)

A. Ramirez, Andrew, Case# 2024-RCE-0279

Application Ramirez was not present at the meeting and was properly noticed. Interim Executive Director Confer provided a summary of the complaint investigation. The Board asked questions about the documents provided by Applicant Ramirez with the application submission.

Member Easley, DO motioned, seconded by, Member Leadley to table to the application review to the next available meeting and instruct staff to require the applicant to bring in and provide the court documents pertaining to any criminal matters disclosed in the application.

ROLL CALL VOTE (4-0)

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

B. Pulido, Michelle, Case# 2024-RCE-0278

Applicant Pulido was present at the meeting without legal representation. Interim Executive Director Confer provided a summary of the complaint investigation. Applicant Pulido answered questions from the Board. After a brief discussion, the Board voted to grant licensure to Applicant Pulido.

Member Brimhall motioned, seconded by, Member Leadley to move grant application for licensure

ROLL CALL VOTE (4-0)

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

C. Wilson, Mark, Case # 2025-RCE-0001

Application Wilson was not present at the meeting and was properly noticed. Interim Executive Director Confer provided a summary of the complaint investigation. The Board asked questions about the

information provided and disclosed in the application, as well as details of the complaint investigation. After discussion, the Board determined they would like to speak with the applicant directly.

Member Brimhall motioned, seconded by, Member Leadley to invite the application to attend the next board meeting

ROLL CALL VOTE (5-0)

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

VIII. ELECTION OF OFFICERS PURSUANT TO A.R.S. 32-3503 (A)

A. Nomination and vote for Chairman

Interim Executive Director answered questions by the Board about the election process.

Member Brimhall motioned, seconded by, Member Easley, DO seconded, to nominate the current Chair President, Tracy Cagan, for the 2025 term.

ROLL CALL VOTE (5-0)

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

B. Nomination and vote for Vice-Chairman

Interim Executive Director answered questions by the Board about the election process.

Member Brimhall motioned, seconded by, Member Easley, DO to nominate the current Vice Chair President, Alan Crawford, for the 2025 term.

ROLL CALL VOTE (5-0)

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
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YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

IX. EXECUTIVE DIRECTOR REPORT:

- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. Status, Possible Discussion, Executive Director ISA
- D. Legislative Committee of Reference Presentation

Interim Executive Director provided an update and the tracking of action items in the Auditor Generals report. An update was provided on licensing statistics and the Board’s budget, advising there is a surplus and no concerns. Interim Executive Director advised the Board a presentation will be provided on 1/17/2025 outlining the Auditor General’s findings to the legislative review committee, as part of the Sunset Review process.

X. FUTURE ITEMS AND MEETING DATES

February 20, 2025, March 20, 2025, April 17, 2025

XI. ADJOURNMENT

The meeting adjourned at 10:01 a.m. Thursday, Jan 16, 2025.

Jack Confer, Interim Executive Director