

Katie Hobbs  
Governor



Jack Confer  
Interim Executive Director

## Board Meeting Minutes

The virtual meeting of the Board of Respiratory Care Examiners convened at 3:03PM, Thursday, Sep 26, 2024 in an online Google Meets platform with Tracy Cagan, RCP, Board Chairman, presiding.

### **BOARD MEMBERS PRESENT:**

Tracy Cagan, RCP Chairman  
Alan Crawford, RCP, Vice-Chairman  
Becky Renee Brimhall, Public Member  
Kimberly Cota, RCP, Member  
Dr. Leslie Easley, D.O., Member  
Lauri Leadley, Member

### **BOARD MEMBERS ABSENT:**

Rayana Mariland, Member

### **LEGAL COUNSEL:**

Marc Harris, Section Chief, Office of the Attorney General  
Charles Hover, III, Assistant Attorney General

### **ADOA SHARED SERVICES:**

George McNeeley, Chief Human Resources Officer  
ADOA Shared Services

### **STAFF PRESENT:**

Jack Confer, Interim Executive Director

## **I. CALL TO ORDER**

The meeting was called to order at 3:00 PM Thursday, Sep 26, 2024 .

Chairman Cagan welcomed new members of the Board and explained the agenda items to be addressed in today's virtual meeting.

## **II. ROLL CALL**

The following Board members were present: Chairman Cagan, Vice Chairman Crawford, Board Member Cota, Board Member Dr. Easley, Board Member Brimhall, Board Member Leadley.

## **III. DECLARATION OF CONFLICTS OF INTEREST OR RECUSALS**

None

## **IV. CALL TO THE PUBLIC**

None

**V. EXECUTIVE SESSION PURSUANT TO A.R.S. § 38-431.03 (A)(1) and (A)(3)**

Vice Chairman Crawford, RCP motioned, Member Cota, RCP seconded, to enter Executive Session pursuant to A.R.S. § 38-431.03.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Board adjourned into Executive Session at 3:08PM  
The Board returned from Executive Session at 3:33PM

Chairman Cagan confirmed quorum and the Board reconvened into Open Session.

**VI. POSSIBLE DISCUSSION, CONSIDERATION, ACTION AND/OR VOTE ON ITEMS/ISSUES GENERATED FROM ITEM V ABOVE**

Vice Chairman Crawford, RCP motioned, Member Cota, RCP seconded, to rescind the Boards' prior vote concerning Candidate #2 and direct ADOA Shared Services to notify Candidate #2 that they are no longer being considered.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Vice Chairman Crawford, RCP motioned, Member Cota, RCP seconded, to revise the current ISA under the terms specified and discussed in Executive Session, request approval from ADOA, and offer the continued arrangement to the current Interim Director on a permanent basis.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Cagan</u> Chairman	<u>Crawford</u> Vice Chairman	<u>Brimhall</u> Member	<u>Cota</u> Member	<u>Easley</u> Member	<u>Leadley</u> Member	<u>Mariland</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**VII. ADJOURNMENT**

Chairman Cagan, RCP - adjourned the meeting at 3:41PM Thursday, Sep 21, 2023 .

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Jack Confer, Interim Executive Director | Date