



Katie Hobbs  
Governor

Board of Respiratory Care Examiners  
1740 W. Adams St., Suite 3406  
Phoenix, Arizona 85007  
(602) 542-5995  
Email: [licensing@rb.az.gov](mailto:licensing@rb.az.gov)  
Site: <https://respiratoryboard.az.gov/>

Jack Confer  
Executive Director

## **BOARD MEETING NOTICE AND AGENDA October 24, 2024**

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the Board of Respiratory Care Examiners and to the general public that the Board of Respiratory Care Examiners will hold a meeting, open to the public on: **Thursday, October 24, 2024, Regular Board Meeting to be held at 1740 West Adams Street, 1st Floor, Conference Room C in Phoenix, AZ 85007, at 9:00AM.**

The Board may vote to go into Executive Session for any matter on the agenda to obtain legal advice from counsel pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may vote to go into Executive Session to consider or review records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03 (A)(2) and may be convened on item numbers III, IV, V, VI, VII and VIII). Executive Sessions will not be open to the public.

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board may address the agenda items in any order within the timeframe indicated, and may carry over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Jack Confer, at (602) 542-5995. Requests should be made as early as possible to allow time to arrange the accommodation. This document can be made available in alternative formats.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda October 24, 2024, Regular Board Meeting is as follows:

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. DECLARATION OF CONFLICT OF INTERESTS:**
- IV. DECLARATION OF RECUSAL(S)**

**V. CALL TO THE PUBLIC**

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Regular Board Meeting Minutes, December 14, 2023
- B. Regular Board Meeting Minutes, September 26, 2023
- C. Executive Session Meeting Minutes, September 26, 2023
- D. Regular Board Meeting Minutes, August 15, 2024

**VII. INITIAL REVIEW, CONSIDERATION AND POSSIBLE CONSOLIDATION OF CASES AND ACTION ON INVESTIGATION OF ALLEGATIONS OF UNPROFESSIONAL CONDUCT**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Patient is confidential information. In public session, the Board members, staff, and the licensee should refer to the Patient or use the Patients' initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from this consent agenda for discussion. For items in this, Board may review, discuss and take possible action on the below listed matter(s). Action may also include the request to appear at a future meeting. Items in this section may also be considered as a single action or block vote.

- A. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases: [Possible Block/Consent Vote]

1.	Meghan Foreman	2024-RCE-138
2.	Maria Gremillion	2024-RCE-139
3.	Sarah Murray	2024-RCE-143
4.	Nicholas Wallace	2024-RCE-145
5.	Jordan Krager	2024-RCE-178
6.	James Ruf	2024-RCE-181
7.	Robert Gerlach	2024-RCE-185
8.	Peggy Cruz	2024-RCE-192
9.	Kim Winkelman	2024-RCE-196
10.	Ernest Esteban	2024-RCE-224
11.	Donald Hadley	2024-RCE-226
12.	Tyler Salminen	2024-RCE-234
13.	Sarah Kosta	2024-RCE-245
14.	Mackenzie Bergfeld	2024-RCE-248
15.	Shelby Norton	2024-RCE-251
16.	Seiwoon Yoon	2024-RCE-257

**VIII. INITIAL REVIEW, DISCUSSION OF AUDITOR GENERAL'S PERFORMANCE AUDIT, AGENCY RESPONSE AND REVIEW DISCUSSION AND POSSIBLE ACTION/VOTE ON PROPOSED STAFF PLAN TO ADDRESS AUDIT RECOMMENDATIONS:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Patient is confidential information. In public session, the Board members, staff, and the licensee should refer to the Patient or use the Patients' initials. The Board may block vote as desired.

**IX. EXECUTIVE DIRECTOR REPORT:**

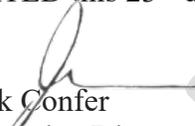
- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. ISA & Staffing (Discussion & Possible Vote)
- D.

**X. FUTURE ITEMS AND MEETING DATES**

November 21, 2024, December 19, 2024, January 16, 2025

**XI. ADJOURNMENT**

DATED this 23<sup>rd</sup> day of October 2024.

  
Jack Confer  
Executive Director

