

Board of Respiratory Care Examiners Board Meeting Minutes

Virtual Board Meeting of June 20, 2024

Board of Respiratory Care Examiners Board Meeting Minutes for June 20th, 2024

Board Members Present:

Board Chairman: Tracy
Cagan, RCP
Vice Chairman: Alan
Crawford, RCP
Becky Renee Brimhall,
Public Member
Kimberly Cota, RCP
Dr. Leslie Easley, D.O.

Board Members Absent:

Staff Present:

Executive Director:
Jack Confer
Interim Deputy Executive
Director:
Donita McGlasson
Administrative Secretary:
Jossilen Baysinger

Legal Counsel Present:

Elizabeth Campbell, AAG

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Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

I CALL TO ORDER:

A. This meeting was called to order at 9:04AM by Board Chairman Tracy Cagan

II ROLL CALL:

A. All board members were present.

III DECLARATION OF CONFLICT OF INTERESTS:

A. No conflicts or recusal announced at this time.

IV APPROVAL OF MINUTES:

A. Regular Board Meeting Minutes, February 22, 2024

MOTION: Vice Chairman Crawford to approve the minutes. Seconded by Board Member Easley.

ROLL CALL VOTE: Motion passed (5-0).

V POSSIBLE REVIEW, DISCUSSION, CONSIDERATION AND VOTE ON ADOPTION OF POLICY AND PROCEDURE:

A. Licensing Functions

Executive Director Confer presented the option to update information regarding temporary and volunteer licenses to Board policies and procedures.

MOTION: Vice Chairman Crawford to approve the changes. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (5-0).

B. Investigation & Complaint Handling

Executive Director Confer presented updated changes regarding the new information database and structure of complaint and investigation priorities.

MOTION: Vice Chairman Crawford to approve the changes. Seconded by Board Member Easley.

ROLL CALL VOTE: Motion passed (5-0).

- C. Confidential Monitored Aftercare Program
- D. Website Registry
- E. Public Information

V POSSIBLE REVIEW, DISCUSSION, CONSIDERATION AND VOTE ON EXECUTIVE DIRECTOR POSITION ANNOUNCEMENT, SUBCOMMITTEE, AND/OR HIRING PROCESS.

- A. Announcement
- B. Resume(s)

MOTION: Vice Chairman Crawford to form a subcommittee for interviewing for the Executive Director position consisting Board Chairman Cagan and Board Member Brimhall. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (5-0).

VI STATUS OF THENTIA DATABASE IMPLEMENTATION

- A. Presentation from Thentia (9:30AM)

VII POSSIBLE REVIEW, DISCUSSION, CONSIDERATION AND VOTE ON PARTICIPATION IN THE RESPIRATORY CARE INTERSTATE COMPACT

MOTION: Vice Chairman Crawford to explore an interstate compact licensure agreement. Seconded by Board Member Cota.

ROLL CALL VOTE: Motion passed (5-0).

VIII POSSIBLE REVIEW, DISCUSSION, CONSIDERATION AND VOTE ON ENFORCEMENT MATRIX

MOTION: Vice Chairman Crawford to approve changes to the enforcement matrix. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (5-0).

IX EXECUTIVE DIRECTOR REPORT/UPDATE:

- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. Draft Letter to Governor Hobbs (Possible Discussion & Vote)
- D. General Discussion of the Agency, Database Migration, Staffing
- E. Employee Compensation Plan (Possible Discussion & Vote)
- F. Rule Promulgation (Contract Rule Writer)

X CALL TO THE PUBLIC

None.

XI ITEMS TO BE PLACED ON A FUTURE AGENDA

- A. Confidential Monitored Aftercare Program
- B. Website Registry
- C. Public Information

XII ADJOURNMENT

This meeting was adjourned at 10:14AM by Board Chairman Cagan.

DATED this 28th day of June 2024.



Jack Confer
Interim Executive Director