

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

Regular Board Meeting of May 16, 2024

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Respiratory Care Examiners and to the general public that the Board of Respiratory Care Examiners will hold a meeting open to the public on Thursday, **May 16, 2024 at 9:00 AM. The meeting will be held at 1740 West Adams Street, 1<sup>st</sup> Floor, Conference Room C in Phoenix, AZ 85007.** The Board may vote to go into Executive Session for any matter on the agenda to obtain legal advice from counsel pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may vote to go into Executive Session to consider or review records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03 (A)(2) and may be convened on items numbers III, IV, V, VI and VII). Executive Sessions will not be open to the public.

The Board may address the agenda items in any order within the timeframe indicated, and may carry over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

**Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Jack Confer, at (602) 542-5995. Requests should be made as early as possible to allow time to arrange the accommodation. This document can be made available in alternative formats.**

[WWW.RB.AZ.GOV](http://WWW.RB.AZ.GOV)

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

---

**I. CALL TO ORDER:**

**II. ROLL CALL:**

**III. DECLARATION OF CONFLICT OF INTERESTS:**

**IV. APPROVAL OF MINUTES:**

- A. Regular Board Meeting Minutes, February 22, 2024

**V. INITIAL REVIEW, CONSIDERATION AND POSSIBLE CONSOLIDATION OF CASES AND ACTION ON INVESTIGATION OF ALLEGATIONS OF UNPROFESSIONAL CONDUCT**

- |    |               |               |
|----|---------------|---------------|
| A. | John Russell  | 2023-RCE-0008 |
| B. | Crystal Bast  | 2024-RCE-0002 |
| C. | Amanda Ortiz  | 2024-RCE-0006 |
| D. | Manuel Torres | 2024-RCE-0101 |
| E. | Carrie Parks  | 2024-RCE-0102 |
| F. | Damika Porter | 2024-RCE-0103 |

**VI. EXECUTIVE DIRECTOR REPORT/UPDATE:**

- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. ISA & Staffing (Discussion & Possible Vote)
- D. Performance Audit Status (Possible Discussion & Vote)
- E. Enforcement Matrix, Letter from Governor Hobbs (Possible Discussion & Vote)
- F. General Discussion of the Agency, Database Migration, Staffing, Complaint(s)-Problems
- G. Possible Discussion, Consideration and Approval: Policy & Procedure for Review and Approval of Initial & Temporary License Application(s)
- H. Possible Discussion, Consideration and Approval: Policy & Procedure for Review and Approval of Renewal Application and Continuing Education.

**VII. CALL TO THE PUBLIC**

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that



**CANCELLED**

can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

**VIII. ITEMS TO BE PLACED ON A FUTURE AGENDA**

**IX. ADJOURNMENT**

DATED this 15<sup>th</sup> day of May 2024.



Jack Confer  
Interim Executive Director





**CANCELLED**

