

Board of Respiratory Care Examiners DRAFT Board Meeting Minutes

Regularly Scheduled Meeting of February 22, 2024

Board Members Present:

Board Chairman: Tracy Cagan, RCP
Vice Chairman: Alan Crawford,
RCP
Becky Renee Brimhall, Public
Member
Kimberly Cota, RCP

Board Members Absent:

Dr. Leslie Easley, D.O.

Staff Present:

Executive Director:
Jack Confer
Interim Deputy Executive
Director:
Donita McGlasson
Licensing Administrator:
Katja Garcia
Administrative Secretary:
Jossilen Baysinger
Program & Project Specialist:
Rachael Fowkes

Legal Counsel Present:

Elizabeth Campbell, AAG

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Board of Respiratory Care Examiners DRAFT Board Meeting Minutes

Regularly Scheduled Meeting of February 22, 2024

I. CALL TO ORDER

The Meeting was called to order at 9:05AM by Vice Chairman Alan Crawford.

II. ROLL CALL:

Interim Deputy McGlasson called role. Present were Chairman Tracy Cagan, Vice Chairman Alan Crawford, Board Member Becky Brimhall and Board Member Kimberlee Cota. Also present were Interim Executive Director Jack Confer, Interim Deputy Executive Director Donita McGlasson, Licensing Administrator Katja Garcia, Administrative Secretary Jossilen Baysinger, Program & Project Specialist Rachael Fowkes, and AAG Elizabeth Campbell.

III. DECLARATION OF CONFLICT OF INTERESTS:

No conflicts or recusal announced at this time.

IV. APPROVAL OF MINUTES

A. Draft Board Meeting Minutes, December 14, 2023

MOTION: Board Member Brimhall to approve the minutes. Seconded by Board Member Cota.

VOTE: Motion passed (4-0).

V. REQUEST FOR REMAND TO INFORMAL INTERVIEW:

A. Phil Rojas Case# 2023-RCE-0048

Vice Chairman Crawford announced the case. RCP Garcia was present with his attorney, Randall Nice, J.D. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to vacate the formal hearing and move to an informal interview at next meeting. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

VI. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON INFORMAL INTERVIEWS:

A. Cristin Castillo Case# 2023-RCE-0051

Board Vice Chairman Crawford announced the case. RCP Castillo was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to move this matter to a Formal Hearing. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

VII. INITIAL REVIEW, CONSIDERATION AND POSSIBLE CONSOLIDATION OF CASES AND ACTION ON INVESTIGATION OF ALLEGATIONS OF UNPROFESSIONAL CONDUCT:

A. Kaitlyn Matney Case# 2023-RCE-0053

Vice Chairman Crawford announced the case. RCP Matney was not present. Interim Director Confer provided a summary of the case.

MOTION: Chairlady Cagan to move this matter to a Formal Hearing. Seconded by Vice Chairman Crawford.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

B. Steven Anderson

Case# 2024-RCE-0057

Vice Chairman Crawford announced the case. RCP Anderson was not present. Interim Director Confer provided a summary of the case.

MOTION: Board Member Brimhall to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Vice Chairman Crawford.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

C. James Bailey

Case# 2024-RCE-0010

Vice Chairman Crawford announced the case. RCP Bailey was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Cota.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

D. Alycia Ballentine

Case# 2024-RCE-0029

Vice Chairman Crawford announced the case. RCP Ballentine was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

E. Marc Baruch

Case# 2024-RCE-0025

Vice Chairman Crawford announced the case. RCP Baruch was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

F. Norma Jean Basile

Case# 2024-RCE-0011

Vice Chairman Crawford announced the case. RCP Basile was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

G. Jeanette Carrillo 2024-RCE-0012

Vice Chairman Crawford announced the case. RCP Carrillo was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

H. Brianda Chavez 2024-RCE-0036

Vice Chairman Crawford announced the case. RCP Chavez was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

I. Tonya Craft 2024-RCE-0004

Vice Chairman Crawford announced the case. RCP Craft was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 30 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

J. Melissa Dockerty Case# 2024-RCE-0030

Vice Chairman Crawford announced the case. RCP Dockerty was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

K. Steven Duenes

Case# 2024-RCE-0021

Vice Chairman Crawford announced the case. RCP Duenes was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

L. Iris Escalante

Case# 2024-RCE-0062

Vice Chairman Crawford announced the case. RCP Escalante was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

M. Christopher Fisher

Case# 2024-RCE-0043

Vice Chairman Crawford announced the case. RCP Fisher was not present. Interim Director Confer provided a summary of the case.

MOTION: Board Member Brimhall to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Vice Chairman Crawford

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

N. Jennifer Gomez

Case# 2024-RCE-0063

Vice Chairman Crawford announced the case. RCP Gomez was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

O. Shawn Grosso

Case# 2024-RCE-0045

Vice Chairman Crawford announced the case. RCP Grosso was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

P. Richard Healy Case# 2024-RCE-0014

Vice Chairman Crawford announced the case. RCP Healy was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

Q. Kimberly Hernandez Case# 2024-RCE-0015

Vice Chairman Crawford announced the case. RCP Hernandez was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

R. Cindy Hicks

Case# 2024-RCE-0065

Vice Chairman Crawford announced the case. RCP Hicks was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

S. Shaynee Howard

Case# 2024-RCE-0006

Vice Chairman Crawford announced the case. RCP Howard was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

T. Richard Huck

Case# 2024-RCE-0007

Vice Chairman Crawford announced the case. RCP Huck was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

U. Timothy Hunsinger

Case# 2024-RCE-0047

Vice Chairman Crawford announced the case. RCP Hunsinger was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

V. Richard Jones

Case# 2024-RCE-0008

Vice Chairman Crawford announced the case. RCP Jones was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

W. Sandra Klein

Case# 2024-RCE-0069

Vice Chairman Crawford announced the case. RCP Klein was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

X. Charles Lane

Case# 2024-RCE-0023

Vice Chairman Crawford announced the case. RCP Lane was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

Y. Raquel Laxamana

Case# 2024-RCE-0032

Vice Chairman Crawford announced the case. RCP Laxamana was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

Z. Toni Meritt

Case# 2024-RCE-0066

Vice Chairman Crawford announced the case. RCP Meritt was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

AA. Lauren Morris

Case# 2024-RCE-0004

Vice Chairman Crawford announced the case. RCP Morris was not present. Interim Director Confer provided a summary of the case.

MOTION: Board Member Brimhall to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Vice Chairman Crawford.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

BB. Kimberly Murray

Case# 2024-RCE-0049

Vice Chairman Crawford announced the case. RCP Murray was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

CC. Danh Nguyen

Case# 2024-RCE-0025

Vice Chairman Crawford announced the case. RCP Nguyen was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

DD. Amanda Peterson

Case# 2024-RCE-0070

Vice Chairman Crawford announced the case. RCP Peterson was not present. Interim Director Confer provided a summary of the case.

MOTION: Board Member Brimhall to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Vice Chairman Crawford.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

EE. Tabatha Ramirez

Case# 2024-RCE-0055

Vice Chairman Crawford announced the case. RCP Ramirez was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to re-issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

FF. Kelsey Rasco

Case# 2024-RCE-0001

Vice Chairman Crawford announced the case. RCP Rasco was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chair Crawford to dismiss the case. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

GG. Heather Rickard

Case# 2024-RCE-0034

Vice Chairman Crawford announced the case. RCP Rickard was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

HH. Frank Rojas

Case# 2024-RCE-0020

Vice Chairman Crawford announced the case. RCP Rojas was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chair Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

II. Susan Schooler

Case# 2024-RCE-0039

Vice Chairman Crawford announced the case. RCP Schooler was present. Interim Director Confer provided a summary of the case. RCP Schooler summarized her position on the matter.

MOTION: Vice Chair Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

JJ. Brenda Spurgeon

Case# 2024-RCE-0016

Vice Chairman Crawford announced the case. RCP Spurgeon was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to accept and dismiss. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

KK. Oliver Strizu

Case# 2024-RCE-0064

Vice Chairman Crawford announced the case. RCP Strizu was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chair Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

LL. Jeremy Turnage

Case# 2024-RCE-0009

Vice Chairman Crawford announced the case. RCP Turnage was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chair Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

MM. Ivy Upshur

Case# 2024-RCE-0076

Vice Chairman Crawford announced the case. RCP Upshur was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

NN. Bart Weatherly

Case# 2024-RCE-0061

Vice Chairman Crawford announced the case. RCP Weatherly was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

OO. James Webb

Case# 2024-RCE-0052

Vice Chairman Crawford announced the case. RCP Webb was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to dismiss. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

PP. Travis Webb

Case# 2024-RCE-0035

Vice Chairman Crawford announced the case. RCP Webb was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to issue a Continuing Education Order to complete required CE within 60 days. CE units for order cannot be used for current licensing period. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

QQ. Casey Witherell

Case# 2024-RCE-0028

Vice Chairman Crawford announced the case. RCP Witherell was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman to move case to next meeting.

RR. Cynthia Wood

Case# 2024-RCE-0040

Vice Chairman Crawford announced the case. RCP Wood was present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chair Crawford to issue a Non-Disciplinary Letter of Concern. The Boards concern is at the time of renewal, the required continuing education was not complete. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

SS. Taylor Wyllie

Case# 2024-RCE-0056

Vice Chairman Crawford announced the case. RCP Wyllie was not present. Interim Director Confer provided a summary of the case.

MOTION: Vice Chairman Crawford to dismiss. Seconded by Board Member Brimhall.

ROLL CALL VOTE: Motion passed (4-0).

Vote	Board Chairman Cagan	Board Vice Chairman Crawford	Board Member Cota	Board Member Brimhall	Board Member Easley
Yes	X	X	X	X	
No					
Absent					X
Recused					

VIII. EXECUTIVE DIRECTOR REPORT:

- A. Application, Investigation & Probation Reports (Board Update & Status)
- B. Financial Report
- C. ISA & Staffing (Discussion & Possible Vote)
- E. Performance Audit Status & Draft Sunset Review Response (Possible Discussion & Vote)
- F. Letter from Governor Hobbs (Possible Discussion & Vote)

IX. CALL TO THE PUBLIC:

None.

X. ITEMS TO BE PLACED ON A FUTURE AGENDA:

None.

XI. ADJOURNMENT:

Vice Chairman Crawford adjourned the meeting at 11:21AM.

Dated this 22nd day of February, 2024

Jack Confer
Executive Director