

Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

April 7, 2023

Board Members Present:

Chair: Tracy Cagan, RCP
Vice Chair: Alan Crawford, RCP
Becky Brimhall, Public Member
Dr. Leslie Easley
James Love, RCP
Kimberlee Cota, RCP

Legal Council for the State:

Elizabeth Campbell, AAG

Staff Present:

Acting Executive Director:
Jack Confer

Acting Deputy Director:
Donita McGlasson

Administrative Assistant:
Katja Garcia

Administrative Assistant:
Karri Hernandez

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Respiratory Care Examiners and to the public that the Board of Respiratory Care Examiners will hold a meeting open to the public on **Friday, April 7, 2023 at 11:30AM via Virtual/Teleconference**. The Board may vote to go into Executive Session for any matter on the agenda to obtain legal advice from counsel pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may vote to go into Executive Session to consider or review records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03 (A)(2) and may be convened on item numbers II (A thru C), and III (A thru I). Executive Sessions will not be open to the public.

The Board may address the agenda items in any order within the time frame indicated, and may carry over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Executive Director, Jack Confer, at (602) 542-5995. Requests should be made as early as possible to allow time to arrange the accommodation. This document can be made available in alternative formats.

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April 7, 2023 Board Meeting
11:30AM
Virtual/Teleconference

I. CALL TO ORDER:

Executive Director Jack Confer called the meeting to order at 11:30am.

II. ROLL CALL:

Chair: Tracy Cagan, RCP

Vice Chair: Alan Crawford, RCP
Becky Brimhall, Public Member

Dr. Leslie Easley

James Love, RCP

Kimberlee Cota, RCP

State:

Assistant Attorney General,
Elizabeth Campbell

Staff:

Executive Director, Jack Confer

Deputy Director, Donita McGlasson

Admin Assistant, Katja Garcia

Admin Assistant, Karri Hernandez

III. DECLARATION OF CONFLICT OF INTERESTS: None

IV. STAFF UPDATE:

Executive Director Confer gave the Board an update that key staff members of the Respiratory Board have left State service. Executive Director Confer provided the Board with an update on the current status of applications and the initial concerns that were uncovered when an cursory review of the agency and staffing was done.

Executive Director Confer proposed that the Respiratory Board enters into an ISA with the Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers (NCIA) for the services of Executive Director Confer and Deputy Director McGlasson for up to 6 months.

Administrative Assistants Hernandez and Garcia discussed the training they have started to receive from Executive Director Confer.

Executive Director Confer advised the Board the ISA will be sent to the NCIA Board and the Attorney Generals Office for review and approval. Executive Director Confer answered questions from the Board.

MOTION: Vice Chair Crawford to move forward with the ISA to bring Jack Confer and Donita McGlasson in as Interim Executive Director for the Board of Respiratory Examiners and support for the salary recommendation, to remain in effect until the Board feels appropriate to discontinue. Seconded by Chair Member Love.

Discussion: Vice Chair Crawford requested regular reports of the Board status. Chair Member Love requested all Board Members get the updates.

Roll Call Vote: Motion Passes Unanimously

ADJOURNMENT

Meeting adjourned at 12:057pm, on this 7th day of April, 2023



Jack Confer, Interim Executive Director

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