

# Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of November 30, 2021

**Board Members Present:**

Vice Chairman: Alan Crawford, RCP  
Kathy Rineer, RCP  
Jose Gonzales, RCP  
Leslie Easley, Dr.  
Michael Beller, Public Member

**Board Members Absent:**

Board Chairman: Tracy  
Cagan, RCP

**Staff Present:**

Executive Director:  
Jack Confer  
Licensing Administrator:  
Kathy Stone  
Investigation & Compliance  
Specialist:  
Audrennia Felker

**Legal Counsel Present:**

Justin Larson, AAG

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Regularly Scheduled Meeting of November 30, 2021

## I. CALL TO ORDER

The meeting was called to order at 11:00AM by Board Vice Chairman Crawford.

## II. ROLL CALL:

## III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

Tracy Cagan, Board Chairman

## IV. EXECUTIVE DIRECTOR POSITION:

**A. Executive Director Position: The Board may Review, Consider and or take Action on the following matters:**

- 1. Review of applications and selection of candidates to be interviewed by either the Hiring Committee or the Board;**

**MOTION:** Board Member Gonzales to approve that a sub-committee review resumes submitted for Executive Director position and submit qualified ones to the Board at the next scheduled meeting. Seconded by Board Member Easley.

**ROLL CALL VOTE:** Motion passed (5-0).

- 2. Review of candidate interview questions and selection of questions to be used during Executive Director Interviews; and**

Human Resources will provide standard questions for the interview process.

- 3. Discussion of interview and selection process. The discussion and possible action may include the**

**selection of a date and time for conducting interviews.**

A discussion was held and it was voted to have a sub-committee. Date and time for interviews to be determined.

**V. ESTABLISH DATE AND TIME OF NEXT BOARD MEETING:**

December 16, 2021

**VI. CALL TO THE PUBLIC**

None.

**VII. ITEMS TO BE PLACED ON A FUTURE AGENDA**

None.

**VIII. ADJOURNMENT**

Board Vice Chairman Crawford adjourned meeting at 11:21AM.



A handwritten signature in blue ink, appearing to read 'Jack Confer', with a long horizontal line extending to the right.

DATED this 1st day of December 2021.

Jack Confer, Interim Executive Director