

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

## Regularly Scheduled Meeting of May 21, 2020

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Respiratory Care Examiners and to the general public that the Board of Respiratory Care Examiners will hold a meeting open to the public on **Thursday, May 21, 2020, at 9:00AM, Conference Room B, 1740 West Adams Street in Phoenix Arizona 85007**. The Board may vote to go into Executive Session for any matter on the agenda to obtain legal advice from counsel pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may vote to go into Executive Session to consider or review records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03 (A)(2) and may be convened on item numbers II (A thru H), and III (A thru I). Executive Sessions will not be open to the public.

The Board may address the agenda items in any order within the timeframe indicated, and may carry over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

**Due to the current COVID-19 State of Emergency and social distancing mandates, the Board will not be offering free Continuing Education for attendance at this meeting.**

**Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Executive Director, Jack Confer, at (602) 542-5995. Requests should be made as early as possible to allow time to arrange the accommodation. This document can be made available in alternative formats.**

**[WWW.RESPIRATORYBOARD.AZ.GOV](http://WWW.RESPIRATORYBOARD.AZ.GOV)**

# Notice and Agenda for Public Meeting of the Board of Respiratory Care Examiners

Regularly Scheduled Meeting of May 21, 2020

## I. CALL TO ORDER

By Tracy Cagan, Chairman

## II. CONSENT AGENDA:

All items listed within "II" are considered to be routine or have been previously reviewed by the Board of Respiratory Care Examiners, and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event the item will be removed from the Consent Agenda, and placed in the Regular Agenda under Item III.

### A. APPROVAL OF MINUTES

1. Regular Session Minutes from February 20, 2020
2. Executive Session Minutes from February 20, 2020

### B. ACTION ON RATIFICATION OF CONSENT AGREEMENTS

- |     |                           |                     |
|-----|---------------------------|---------------------|
| 1.  | Utley, Sandra             | Case# 2019-RCE-0339 |
| 2.  | Zimmerman, Nicole         | Case# 2020-RCE-0042 |
| 3.  | Hawkes, Bryce             | Case# 2019-RCE-0366 |
| 4.  | Cruz, Mercedes            | Case# 2020-RCE-0013 |
| 5.  | Daniel, Ginger            | Case# 2020-RCE-0031 |
| 6.  | Sanez, Gregory            | Case# 2020-RCE-0043 |
| 7.  | Loving, Brianne           | Case# 2019-RCE-0209 |
| 8.  | Schaeffer, Krista         | Case# 2019-RCE-0201 |
| 9.  | Kaercher (Johnson), Kiara | Case# 2019-RCE-0217 |
| 10. | Maldonado, Rynalynn       | Case# 2019-RCE-0191 |
| 11. | Sedillos, Cynthia         | Case# 2019-RCE-0202 |
| 12. | Kwarteng, Selina          | Case# 2020-RCE-0037 |
| 13. | Kostura, Priscilla        | Case# 2020-RCE-0045 |
| 14. | Khong, Sarah              | Case# 2019-RCE-0283 |
| 15. | Espinoza, Angelee         | Case# 2019-RCE-0242 |

### C. ESTABLISH DATE AND TIME OF NEXT BOARD MEETING

Thursday, June 18, 2020 at 9:00AM.

### III. REGULAR AGENDA

#### A. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATIVE HEARINGS PURSUANT TO A.R.S. § 32-3553(H):

1. Keyes, Catherine Case# 2019-RCE-0329 [9:15AM]
2. Estrada, Arturo Case# 2019-RCE-0278 [9:30AM]
3. Miller, Robert Case# 2019-RCE-0348 [9:30AM]
4. Oswald, Debra Case# 2019-RCE-0287 [9:45AM]
5. Pew, Steven Case# 2019-RCE-0309 [9:45AM]
6. Schunk, Emily Case# 2019-RCE-0215 [10:00AM]

#### B. DISCUSSION/ACTION ON APPLICATION INTERVIEW FOR LICENSURE

1. Kaze, Shannon Case# 2020-RCE-0059
2. Reed, Parker Case# 2020-RCE-0071

#### C. DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT

1. Application, Investigation & Probation Reports (Board Update & Status)
2. FY20 Budget Status
3. Customer Satisfaction Survey Summary
4. Review, Consideration and Possible Vote on Modification(s) of Policy & Procedure for Continuing Education Audit(s), Continuing Education Enforcement Matrix, Failure to Respond to Initial Complaint & Failure to Report Criminal Arrest
5. Review, Consideration & Possible Vote on Changes in License Renewal and Continuing Education Acceptance/Audit Process
6. Review of Implemented COVID-19 State of Emergency Policy and Procedure and associated impact on fiscal budget and NBRC credential holders.
7. LEMO and FEMA Public Assistance COVID-19 Streamlined Project Application

#### D. SUMMARY OF CURRENT EVENTS THAT AFFECT THE ARIZONA BOARD OF RESPIRATORY CARE EXAMINERS (THIS IS THE TIME FOR THE BOARD CHAIR, BOARD MEMBERS OR STAFF TO GIVE A BRIEF SUMMARY OF CURRENT AFFECTING THE BOARD)

#### E. GENERAL QUESTION AND ANSWER SESSION FROM THE AUDIENCE ATTENDING THE PUBLIC MEETING WITH AUDIENCE MEMBERS THAT ARE RECEIVING CONTINUING EDUCATION.

#### F. CALL TO THE PUBLIC

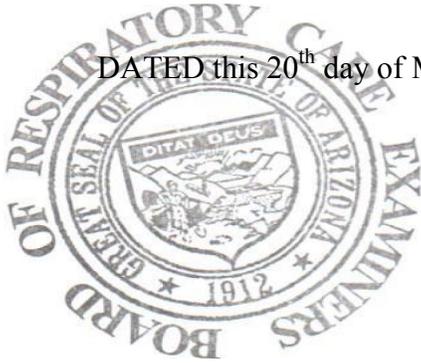
Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that

the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

**G. ITEMS TO BE PLACED ON A FUTURE AGENDA**

**H. ADJOURNMENT**

DATED this 20<sup>th</sup> day of May 2020.



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Jack Confer, Executive Director