

# Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of March 21, 2019

**Board Members Present:**

Board Chairman: Tracy Cagan, RCP  
Vice Chairman: Jose Gonzales, RCP  
Michael Beller, Public Member  
Alan Crawford, RCP  
Leslie Easley, Dr.  
Kathy Rineer, RCP

**Board Members Absent:**

Michelle O'Hair-Schattenberg, Esq.

**Staff Present:**

Executive Director:  
Jack Confer  
Licensing Administrator:  
Kathy Stone

**Legal Counsel Present:**

Frankie Shinn-Eckberg, AAG

# Board of Respiratory Care Examiners Board Meeting Minutes

Regularly Scheduled Meeting of March 21, 2019

## I. CALL TO ORDER

The Meeting was called to order at 9:01AM by Board Chairman Cagan.  
A 21 minute break was taken at 9:42AM.

## II. CONSENT AGENDA

There being no items requested to be removed, a motion was made to approve all items on the Consent Agenda.

**MOTION:** Board Member Crawford to approve items A – H. Seconded by Board Member Rineer.

**VOTE:** Motion passed (6-0).

### A. APPROVAL OF MINUTES

Recommended for Approval  
Regular Session Minutes from January 17, 2019  
Executive Session Minutes from January 17, 2019

### B. ACTION ON APPLICATIONS FOR LICENSURE

Recommended for approval by the Executive Director

Britney Alldredge	Lilia Ayala Erives	Ashley Bacchus	Michelle Bell
Thomas Bendheim	Louis Blanchard	Stephanie Canchola	Amber Clee
Pedro Delgado	Mehdi Fazelanvariayzdi	Jo Goodson-Prince	Ibrahim Guyo
Jie Hall	Angela Hart	Mary Hobby	Scott Hoyt
Tanner Johl	Cerina Lopez	Linda Lovett	Mark Mangahas
Maewinsor McCalla	Joseph Minix	Lyndsey Morris	Lisa Murray
Adrienne Noel	April Osborn	Rebecca Perez	Amanda Phipps
Eugene Ramirez	Savanna Ramsey	David Raspotnuk	Colby Reddell
Gregorio Rosas III	Luis Solis	Laura Spathias	Jared Tomlinson
Sandra Walker	Justin Watson	Jonathan Weiser	Nicholas Widder

### C. ACTION ON ADMINISTRATIVE CLOSURE OF APPLICATION FILES

#### Recommended for closing of application files

Brenda Acosta	Mary Adams	Eileen Carrillo	Lauren Carroll
Colleen Dudoussat	Romel Fortich	Russell Gates	Suzanne John
Jessica Kukychka-Melder	Wesley Lawton	Andrea Lizarraga	Christian Lucas
Robert Montgomery	Mayte Rosales	Amanda Stanley	Joseph Caravella

### D. ACTION ON ADMINISTRATIVE CLOSURE OF 90-DAY INACTIVE FILES

#### Recommended for closing of inactive files

Micaela Adkins-Weger	Lori Aspaas	Barbara Baker	Brian Ballentine
David Beckman	Niki Bertram	Raymond Blowers	Helen Bowers
Rikki Card	Tracy Christopherson	Linda Corrie	Brandi Didominick
Linda Dugan	Yolitta Feller	Eileen Ferry-Saur	Tonda Fillmore
Janet Fontana	Jeri Fouts	Gerardo Garcia	Barbara Hannibal
Heather Holmes	Tami Houston	Brooke Jacobs	Ryndal Jenkins
Elisha Lett	Samuel Lopez	Tami Luce	Roger Luebke
Nicole Mathison	Barbara Melchert	Susan Moorehead	Jodi Rodgers
Adrian Rodriguez	Annette Strader	Corinne Topping	Linda Valenzuela
Jenny Walton			

### E. ACTION ON NOTICES OF LICENSE EXPIRATIONS

#### Recommend sending notice of License Expirations to the following individuals:

Paul Aiken	Brian Aldridge	Pam Andrade	Jason Antonson
Guadalupe Arnet	Bradley Banks	Dustin Britt	Larysa Bruno
Amanda Callen	Vicki Campbell	Christopher Carter	Kristina Chairez
Tara Chung	Alisha Coe	Mark Davis	Diana Ekwunife
Elena Espino	Teresa Fincher	Joy Fogel	Desiree Frederick-Hepworth
Melissa Furtmann	Julie Gaynor	Susie Geiser	Sharon Gutierrez
Julie Hall	Jerry Harbin	Raevan Harris	Nicole Hicks
Leslie Hiner	Janalyn Hopkins	Jennifer Huston	Jacob Knudsen
Maria La Guardia	Nicole Leber	Cheolpin Lee	David Lewis
Logan Linarte	Kay Lindenstruth	Jaime Navarro	Sally Newhall
Kimberley O'Dwyer	Mark Orr	Edward Ortiz	Christopher Powell
Vicki Ramsey	Robert Reagan	Nena Renfroe	Sheryl Rohlfer
Guadalupe Saenz	Rachel Sampson	Linda Silkwood	Timothy Sillin
Rockey Simmons	Jeffrey Smith	Leslie Steinbeck	LaDonna Styles
David Thompson	Kathryn Trollope	Fhad Udjuni	Jayne Vanderwall
Mary Ellen Westlake	Randi Wilson	Jesse Wingo	Kenneth Wyatt
Ruth Zedalis			

## **F. ACTION ON RATIFICATION OF RENEWAL OF LAPSED LICENSES**

Recommended to ratify licenses issued by the Executive Director to individuals who met requirements for renewal:

Melissa Anderson  
Brenda McGartland

Kari Fulton  
Michelle Niemiec

Jennifer Mackenzie  
Sarah Sanchez

Dennis Mayer  
Jodi Walter

## **G. DISCUSSION/ACTION ON RATIFICATION OF CONSENT AGREEMENTS**

- |    |                    |               |
|----|--------------------|---------------|
| 1. | Shila R. Trigg,    | 2018-RCE-0074 |
| 2. | Christine Furno,   | 2018-RCE-0046 |
| 3. | Douglas Cox,       | 2018-RCE-0077 |
| 4. | Richard Underwood, | 2018-RCE-0083 |
| 5. | Troy Aquino,       | 2018-RCE-0076 |
| 6. | James Olson,       | 2018-RCE-0081 |
| 7. | Carol Radina,      | 2018-RCE-0062 |
| 8. | Luis Verdugo,      | 2018-RCE-0041 |

## **H. ESTABLISH DATE AND TIME OF NEXT BOARD MEETING**

Scheduled date of next Board Meeting

Thursday, April 18, 2019 at 9:00AM.

### III. REGULAR AGENDA

#### A. DISCUSSION/ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

#### B. CONSIDERATION AND ACTION ON INFORMAL INTERVIEWS

1. Boggs, Robert Case Number 2018-RCE-0079

Chairman Cagan announced the case and commenced the interview at 11:17AM. RCP Boggs was present. Executive Director Confer presented a summary of the case.

**MOTION:** Board Member Rineer to dismiss. Seconded by Board Member Crawford.

**VOTE:** Motion passed (5-0). Board Vice Chairman Gonzales voted nay.

2. Gordon, Paul Case Number 2018-RCE-0085

Chairman Cagan announced the case and commenced the interview at 9:40AM. RCP Gordon was present. Executive Director Confer presented a summary of the case.

**MOTION:** Board Member Crawford to issue a non-disciplinary order for 3 hours of approved CEUs in Trach and Artificial Airway courses to be completed within 60 days. Seconded by Board Member Rineer.

**VOTE:** Motion passed (4-1). Board Member Easley was recused and Board Chairman Cagan voted nay.

3. London, Matthew Case Number 2018-RCE-0082

Chairman Cagan announced the case and commenced the interview at 9:20AM. RCP London was present with his Attorney, Jessica Miller. Executive Director Confer presented a summary of the case.

**MOTION:** Board Member Crawford to issue a non-disciplinary Letter of Concern for failing a pre-employment drug screen. Seconded by Board Member Rineer.

**VOTE:** Motion passed (6-0).

4. Handorf, Kelly Case Number 2018-RCE-0070

Chairman Cagan announced the case and commenced the interview at 10:46AM. RCP Handorf was present. Executive Director Confer presented a summary of the case.

**MOTION:** Board Vice Chairman Gonzales to issue a non-disciplinary order for 3 hours of approved CEUs in ethics and 3 hours of approved CEU on HIPPA within 90 days. Seconded by Board Member Crawford.

**VOTE:** Motion passed (5-0). Board Chairman Cagan voted nay.

**C. CONSIDERATION AND ACTION ON INVESTIGATIONS OF POSSIBLE UNPROFESSIONAL CONDUCT**

1. Cota, Lorena Case# 2018-RCE-0088

Chairman Cagan announced the case. RCP Cota was present with her Attorney, Kathryn Barner, who spoke on her behalf. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Vice Chairman Gonzales to dismiss. Seconded by Board Member Rineer.

**VOTE:** Motion passed (6-0).

2. Jackson, Shacora Case# 2019-RCE-0005

Chairman Cagan announced the case. RCP Jackson was not present. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford to open a case for failure to comply with a Board Order and issue another Order for a drug test. Seconded by Board Member Easley.

**VOTE:** Motion passed (6-0).

3. Jones, Matthew Case# 2019-RCE-0004

Chairman Cagan announced the case. RCP Jones was present. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford to dismiss. Seconded by Board Member Easley.

**VOTE:** Motion passed (6-0).

4. Lane, Shamarr Case# 2019-RCE-0006

Chairman Cagan announced the case. RCP Lane was not present. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford to move this matter to an Informal Interview. Staff to request time sheets and procedures for trach exchanges. Seconded by Board Vice Chairman Gonzales.

**VOTE:** Motion passed (6-0).

5. Montesa, Michael Case# 2019-RCE-0002

Chairman Cagan announced the case. RCP Montesa was present with his Attorney, Scott King, Atty. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford to dismiss. Seconded by Board Member Easley.

**VOTE:** Motion passed (6-0).

6. Navarrette, Nicholas Case# 2019-RCE-0007  
Chairman Cagan announced the case. RCP Navarrette was not present. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford to move this matter to an Informal Interview and issue an urine/drug screen (hair follicle). Seconded by Board Member Easley.

**VOTE:** Motion passed (6-0).

7. Paetz, M. Genevieve Case# 2019-RCE-0001  
Chairman Cagan announced the case. RCP Paetz was present with her Attorney, Scott King. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Easley to dismiss. Seconded by Board Member Crawford.

**VOTE:** Motion passed (6-0).

**D. REVIEW, CONSIDERATION AND POSSIBLE ACTION ON A PRIOR BOARD DECISION**

1. Pupillo, Roxana Case Number C003520-16-007221  
Chairman Cagan announced the case. RCP Pupillo was not present. Executive Director Confer reviewed the allegations for the Board Members.

**MOTION:** Board Member Crawford approved request for early termination of order. Seconded by Board Member Rineer.

**VOTE:** Motion passed (6-0).

**E. DISCUSSION/ACTION ON EXECUTIVE DIRECTOR'S REPORT**

Updates were given by Jack Confer, Executive Director.

1. Application, Investigation & Probation Reports (Board Update & Status)
2. 2019 Legislation (Discussion & Possible Vote)
3. FY19 Budget & Update (Board Update & Status)
4. Student Conference Tucson
5. Discussion of "Live" CE AARC traditional
6. Approval of Board Policy for failure to respond to complaints
7. Summary of current events that affect the Arizona Board of Respiratory Care Examiners (This is the time for the Board Chair, Board Members or Staff to give a brief summary of current affecting the Board)

**F. CALL TO THE PUBLIC**

Those wishing to address the Board do not need to request permission in advance. Each person wishing to address the Board will be given five (5) minutes to do so. The Board can

only take action on matters listed on the agenda. Persons who wish to raise issues or concerns not on the noticed agenda should be aware that the only procedural action that can be taken is directing staff to study the matter or to schedule the matter for further discussion at a later date.

A RCP addressed the Board.

**G. ITEMS TO BE PLACED ON A FUTURE AGENDA**

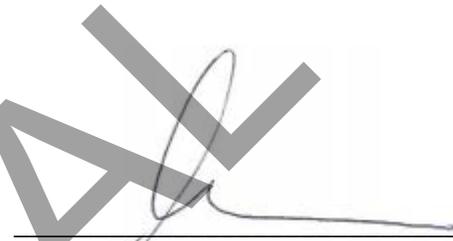
None

**H. ADJOURNMENT**

Chairman Cagan adjourned the meeting at 12:40PM.

DATED this 22nd day of March 2019.



  
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Jack Confer, Executive Director